

**ARKANSAS STATE UNIVERSITY
CALENDAR OF TEACHING INTERNSHIP
Fall 2023**

- Aug. 3 **Fall 2023 Teacher Intern Orientation – All Business, Elementary, Mid-Level, and Special Education MAT (K-12) majors** attend from 8:30 -12:00 pm and report back from 1:00 – 4:00 pm. (VIRTUAL Zoom Meeting)
- Aug. 17 **Fall 2023 Teacher Seminar Meeting – All Elementary, Middle Level, Secondary 7-12 and K-12 Education majors** attend general information sessions and university supervisor meetings from 1:00 – 4:00 pm. A-State Museum, Room 157
- Aug. 18 **Fall 2023 Teacher Intern Orientation – All Elementary, Middle Level, Secondary 7-12 and K-12 Education majors** attend from 8:30 -12:00 pm and report back from 1:00 – 4:00 pm. A-State Museum Auditorium.
- Aug. 21 **Fall 2023 Teacher Interns** first day of teaching internship for all ELED, MLED, MAT, Secondary 7-12, and K-12 Education majors. Report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.
- October 6 **Fall 2023 Elementary and MAT Teacher Interns** (without a job) – All Live Text portfolios for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due **October 13**.
- October 11
(Wednesday) **Teacher Intern Seminar** – All Elementary, Middle-Level, Secondary 7-12 and K-12 Education Majors join an in-person meeting in **St. Francis River, Student Union** from 8:30 a.m. - 10:00 a.m. for licensure information and application checklist. (10:00 a.m. – 1:00 pm has been designated for attending the **Career Fair** and lunch break. Rejoin in-person session from 1:00pm – 4:00 pm for Seminar.
- October 12 **Fall 2023 Teacher Interns** – University supervisors must complete the Professional Dispositions Assessment on LiveText for all Capstone Interns.
- October 13 End of 1st 8-week teaching session for Elementary, MAT (excluding those having a job and/or a 16-week placement), and all Secondary 7-12 and K-12 majors who have two placements. Evaluation Packets must be collected and completed by university & clinical supervisors, and submitted by university supervisors to the **PEP Microsoft OneDrive** by this date! **University Supervisors are responsible for ensuring this occurs and for posting grades at the end of the semester.**
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks; and then Clinical Supervisor’s Formative and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- October 16 **Beginning of 2nd 8-week teaching internship session for Elementary, MAT (interns without jobs), Secondary 7-12 and K-12 majors with two placements.** Report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.

- October 20 **Fall 2023 Teacher Interns** – Submit edTPA Tasks 1, 2 & 3 for submission to the Pearson system to be scored. Please contact Dr. Nicole Covey with additional questions or concerns. **(Specific majors - TBD).**
- November 3 **Fall 2023 Teacher Interns** – Submit edTPA Tasks 1, 2 & 3 for submission to the Pearson system to be scored. **(Specific majors - TBD).**
- December 8 **Fall 2023 Teacher Interns** – All Live Text portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due **December 14.**
- December 8 **Last full day of teaching internship** for Elementary, Elementary & Middle Level MAT, Special Education MAT, Secondary 7-12 and K-12 Education.
- December 11 **Fall 2023 Teacher Interns – Exit Evaluation and Evaluation of Teaching Internship Experiences** for Elementary, Secondary 7-12 and K-12 Education majors, 1:00 p.m.-3:00 p.m. **Specific time schedules for each group are TBA.**
- December 11 **Fall 2023 MAT Teacher Interns - – Exit Evaluation and Evaluation of Teaching Internship Experiences** for MAT majors, 3:00 p.m. – 5:00 p.m.
- December 12 Evaluation Packets for all Elementary, Middle-Level, MAT, Secondary 7-12 and K-12 interns must be completed by the university and clinical supervisors, and submitted by the university supervisor to the **PEP Microsoft OneDrive** by this date.
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks or 16 weeks; and then Clinical Supervisor’s Formative and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks or 16 weeks. Attendance forms and any other supporting materials should also be submitted.
- December 14 All Final Grades for graduating seniors for Elementary, MAT, Secondary 7-12 and K-12 majors must be submitted by 12:00 noon by the University Supervisor on this date. **University Supervisors are responsible for ensuring this occurs and for posting grades. Please keep a copy for your records.**
- December 16 Fall 2023 Commencement Ceremony/Degree Conferral Date

SAVE THE DATE



CAREER ONLINE SERVICES

**All Majors Career Fair
October 11, 2023
10:00am – 2:00pm**